



Dover Recycling Committee

Meeting Minutes

March 4, 2020, 7 p.m.

Dover Town House Lower Conference Room

Members Present: Carol Lisbon, Chris Poulsen, Wendy Muellers, Leesa Mullin, Lindsay Nie, Janit Greenwood, Craig Hughes

Guest: Susan Peppercorn

1. Opening

Chair Chris Poulsen opened the meeting at 7 p.m.

2. Regular Business

- A. Approval of Meeting Minutes – The meeting minutes from the 2/5/20 were reviewed and approved by a vote of 6-0.
- B. Transfer Station Operations
 - a. Concrete pad by furniture shed regraded and prepared for new mattress container delivered in February and bought for \$6750 from grant funds.
 - b. Container use for NewLife inventory from Swap Shop discussed and to be finalized this Spring.
 - c. Location of rigid plastics, textiles and book bins adjusted
 - d. Bin inventories confirmed; 20 Earth Machines ordered.
- C. Food Scraps
 - a. Continued successful use; need a few new lids; need stickers to update brochure
- D. Communications
 - a. Information on Spring Clean-Up and Dover/Medfield Hazardous Waste Day on 4/4 to be focus of electronic sign, FB, NextDoor and newspaper in March & April
 - b. Janit to work with Craig on electronic sign messaging for next several months
- E. April Clean-up
 - a. Craig ordered 400 orange, smaller but stronger bags
 - b. Instructions and implementation list reviewed and approved.
 - c. Sign-up now on line.

3. New Business

- A. 2020 Hazardous Waste Day schedule to be placed on website; Dover/Medfield 4/4
Hazardous Waste Day to be promoted to Town
- B. Lindsay to set up google drive for Committee documents

4. Adjournment

At 9:10 p.m., it was moved and seconded to adjourn the meeting.
The motion was approved 6-0.

5. Next Meetings: 4/1, 5/6, 6/10

Respectfully Submitted, Carol Lisbon

Documents and Exhibits Used During this Meeting:

- Meeting minutes of 2/5/20
- Action List 2-5-20
- Electronic Sign Schedule
- Spring Clean-Up Instructions and To-Do List